

**COURT OF COMMON PLEAS  
CLERMONT COUNTY, OHIO**

**APPOINTMENT AS SPECIAL PROCESS SERVER**

**APPENDIX D  
COURT OF COMMON PLEAS  
CLERMONT COUNTY, OHIO**

\_\_\_\_\_ : **CASE NO.** \_\_\_\_\_  
**Plaintiff,**  
  
-vs- : **APPLICATION FOR APPOINTMENT  
AS SPECIAL PROCESS SERVER  
ON A SPECIFIC CASE**  
\_\_\_\_\_ :  
**Defendant.**

Comes now [individual or corporate], pursuant to Local Rule 10, R.C. 311.22, Civ.R. 4.1, Civ. R.45, and Crim. R. 17 and applies to this Court for appointment as a special process server for this Court. An affidavit in support of this application is attached hereto and incorporated herein by reference as if fully rewritten. The Applicant is requesting to be appointed as a onetime special process server to serve process only as defined by Local Rule 10.3(i).

\_\_\_\_\_  
Applicant

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

