

**COURT OF COMMON PLEAS
CLERMONT COUNTY, OHIO**

RULES OF LOCAL PRACTICE

APPENDIX C

**Clermont County Sheriff
Property Description Approval Form
(To be Filed by Plaintiff With All New Mortgage Foreclosure Cases)**

Court Case No. _____

Property Address _____

Plaintiff _____

Defendant _____

Attorney & ID# _____

Attorney Phone# _____

The attached legal description has been reviewed by the Clermont County Auditor's Office, Tax Map Department and is approved. This description shall be used in legible and reproducible form on all subsequent filings which require inclusion of the legal description and on the Sheriff's Deed should the matter proceed through sale.

By: _____
Clermont County Tax Map Department