

RULE 29
PROTECTION OF PERSONAL AND PRIVATE INFORMATION

(A) The following information is deemed personal and private and may not be included in a public record:

(1) Social Security Numbers;

(a) The last 4 digits of a social security number may be listed, e.g., "XXX-XX-1234";

(2) Full financial account numbers;

(a) The last 4 digits of the account number may be listed, e.g., "XXXX-XX-1234";

(3) Driver's License Numbers; and

(4) Any other information deemed personal and private by any federal or state statute, regulation, executive order, or court ruling.

(B) It is the responsibility of the filing party and counsel to remove personal and private information from a document filed with the clerk of court's office. The responsibility of the filing party and counsel to remove personal and private information extends to, and includes, exhibits and addenda attached to filings, such as preliminary and final judicial reports, state tax liens that use social security numbers, medical records, and personal information such as may be found under R.C. Chapter 2907.

(C) The clerk of courts has no responsibility for the removal of any personal and private information filed in a public document in the Clermont County Clerk of Court's Office.

(D) Any personal and private information contained in documents filed prior to the implementation of this Rule is considered public. Any personal and private information in records or transcripts transmitted to this Court from another court is considered public. A party or an attorney in a case, or any other person whose personal and private information is contained in the public record of this Court may petition the Court for the removal of personal and private information and, if the request is granted, the personal and private information will be redacted.

(E) All public documents filed with the clerk of court's office may be placed on the clerk of court's website for viewing.